



Memorial Day Bike Fest

Thu – Sun
(4 day Event)
May 26-29, 2016

Permits are limited in number and will be issued on a first come first serve basis. First day issuance of Memorial Rally Permits to be issued will be: Tuesday, April 27TH .

1. For the Memorial Day Rally, vendor tents/structures can be setup no sooner than Thursday, May 27TH . With no sales will be allowed until Thursday, May 27TH .
2. Each vending tent/structure will require an original permit placard.
NO COPIES/DUPLICATES WILL BE PERMITTED.
3. One exempt vending tent/structure will be permitted for on-site business owners provided that the merchandise sold in the tent is the principle stock of the store that is sold on a continual basis. These are still required to come in and obtain a Vending Placard even though there is no charge for it. Anything in excess of this one will be considered a vendor and will pay all fees and be treated as a vendor.
4. No more that one (1) dyno unit will be permitted on any vending site and also **MUST** obtain a Special Events Permit from Horry County Public Safety. Those sites with dyno units abutting residential zones will operate at 90% closed.
5. **All vendor merchandise and tents/structures must be removed no later than May 29, 2016 for Memorial Day.**
6. **ONE (1)** person from each location shall be determined to be the site coordinator. This will be the **ONLY** person allowed to pick up permits for the event. Permission letters from coordinator for vendors to pick up permits will not be permitted.

HORRY COUNTY CODE ENFORCEMENT TEMPORARY VENDOR PERMIT PROCEDURES

Each vendor must obtain a temporary use permit from the Horry County Code Enforcement Department. Zoning/Code approval should be obtained prior to obtaining the Hospitality and Hawkers & Peddlers license.

HORRY COUNTY TREASURER'S OFFICE

Hospitality fees are based on 2.5% of sales with a fee of \$125.00 minimum (cash only). A hospitality fee is applicable from the Treasurer's Office if prepared or modified food or beverage including alcoholic beverage is sold. If the hospitality fee is not applicable, the Treasure's Office will have that noted on the permit.

Horry County Clerk of Court

Hawkers and Peddlers fee is \$100. The Clerk of Court will sign the permit in issuance of a Hawkers & Peddlers license.

**BIKEFEST PERMIT IS VALID FOR A 4-DAY PERIOD
ONLY**

Placards must be signed by all (3) departments and displayed in a visible location by the vendor.

NOTE: If you are serving or handling food or beverages, you should contact the S.C. Department of Health and Environmental Control (DHEC) at 843-828-1151 for any applicable state regulations that may apply. Beer sales should contact the Horry County Sheriff's Department at 915-5450.

**The following information will be required by the Code Enforcement Dept.
(Cash, Money Order, Cashier's Check or Credit Card payments only)**

Vending fees are as follows:

SOUTH / CENTRAL / NORTH STRANDS

<u>EVENT</u>	<u>FEES</u>
BIKEFEST RALLY	\$800.00

SOUTH / NORTH / WESTERN WACCAMAW

BIKEFEST RALLY	\$500.00
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ALL OTHER NON-BIKE RALLY RELATED EVENTS:

\$100 PER DAY FOR ALL ZONES
(FOR APPROVED DATES OF SPECIAL EVENT)

*Add \$50 for RV overnight use at vending site.
Add \$50 for each DISPLAY that will be set up at your location
Add \$10 for temporary sign @ road frontage (limit 1)*

1. A site plan drawn too scale will be required showing vendor location, setbacks, existing parking, and designated reserved parking area for vendors and signage location.
2. A letter and/or a copy of an official lease agreement from the property owner and a copy of the property owner's business license must be provided where vending permits are requested.
3. Temporary vending booths selling alcoholic beverages shall be separated one hundred (100) feet from other temporary vending booths selling alcoholic beverages.
4. All vending locations shall provide proof (receipts for services) of bathroom facilities and litter containment and removal during the permitting process.
5. Any vending location that occupies, houses or stores a recreational vehicle for vending or overnight purposes shall be limited to the lot on which they are permitted otherwise; RV's shall not be used or stored on any other location other than in the zoning district that they are allowed which is a Destination Park Zoning District.
6. **The property owner/lessee or assigns shall be responsible for any violation of the section or any other sections of the Horry County Code of Ordinances. Such violations may result in the revocation or denial of a Certificate of Zoning Compliance for this or any future use as a festival, fair or special event.**
7. Non-profit organizations, exempt from obtaining a Horry County Business License that sponsor events at which temporary vending occurs shall be required to obtain one (1) Zoning Compliance & Placard for such vending locations. A site plan shall be submitted showing the designated area (i.e. blocks, streets, or group of parcels) of such vending locations. If parking is not being provided within the designated area, the non-profit organization shall provide proof that off-street parking has been reserved and designated to accommodate event patrons. Non-profit organizations shall be exempt from certificate of Zoning Compliance & Placard fees with verification of exemption letters from the IRS.
(IRS DETERMINATION LETTERS ARE REQUIRED)
8. Permits will be valid for the approved dates of such event. No permits will be issued earlier than thirty (30) days prior to the scheduled event and vendors may setup booths no earlier than the first council approved day of the scheduled event provided all applicable permits have been obtained.

NOTE: All documents and requirements of Section 1304 must be met and approved by Code Enforcement along with payment of all applicable fees in order to reserve locations. Permits are limited in number and will be issued on a first come first serve basis.

HORRY COUNTY TEMPORARY VENDOR REGULATIONS

1. Temporary vendors shall be allowed as accessory uses to existing businesses provided that:
 - a. The existing location is of sufficient size to accommodate additional traffic and vending booths shall not displace more than thirty (30) percent of the existing business parking lot.
 - b. Vending booths as a conditional use or structure shall be setback twenty (20) feet from the right-of-way in of any public or private roadway. They shall have a minimum separation of six (6) feet from the principal structure or other uses upon the lot. No more than 4 vending booths may be joined together without providing a minimum 6-foot separation between them and adjacent vending booths.
 - c. No vending booth shall be closer than five (5) feet to any abutting side or rear property line. If the property is surrounded by a privacy fence, of at least six (6) feet in height, the side and rear setbacks shall not apply.
 - d. Businesses allowing vending shall provide two (2) parking spaces per vendor and the area for vendor parking shall be designated as “vehicle parking only” and cordoned off from pedestrians and all other uses.

2. Temporary vending shall be allowed on vacant lots in zoning districts allowing retail sales provided:
 - a. The vacant lot is of sufficient size to accommodate additional traffic and vending booths.
 - b. No vending booths shall be located on the lot close than 25 feet to any property line abutting a street and no closer than 10 feet to any other property line and separated from other ending uses by 6 feet.
 - c. Any vacant lot where the property line abuts a residential use or zoning district shall not be allowed to accommodate a vending use.
 - d. Vacant lots allowing vending uses shall provide (3) parking spaces per vendor and provide a designated area on the lot where they are located strictly for vehicle parking only to accommodate this requirement. The designated area on the lot where they are located strictly for vehicle parking only to accommodate this requirement.
The designated area shall not be closer than 10 feet to the highway right-of-way.

3. Temporary signage must be permitted in compliance with Appendix B Article and Section 1012 of the Horry County Code of Ordinance.
 - a. Temporary signage for such locations that allow vending shall be restricted to locating all signage to the vending booth, which is permitted with no fee being required.
 - b. No signage, other than (1) temporary road frontage sign advertising the location/name of the vending area shall be permitted.
 - c. All signage that violates Section 1004 of the Horry County Code of Ordinances will be removed with or without official notification.

Section 723.6 (B) Temporary Vending Overlay Zones

The Temporary Vending Overlay Zones (TVOZ) are defined as:

Southern Strand Temporary Vending Overlay (SSTVO)

The SSTVO shall be defined as that area bounded on the north by SC Hwy 544, on the east by the Atlantic Ocean, on the south by the Horry-Georgetown County Line, and the west by the Intracoastal Waterway.

Northern Strand Temporary Vending Overlay (NSTVO)

The NSTVO shall be defined as that area lying east of western right-of-way line of US Hwy 17 from the South Carolina-North Carolina state line to where such highway crosses the Intracoastal Waterway at which point the NSTVO shall be that area bounded by the Atlantic Ocean on the east, SC Hwy 501 on the south and the Intracoastal Waterway on the west.

Central Strand Temporary Vending Overlay (CSTVO)

The CSTVO shall be defined as that area bounded on the north by SC Hwy 501, on the east by the Atlantic Ocean, on the south by Hwy 544, and the west by the Intracoastal Waterway.

Southern Waccamaw Strand Temporary Vending Overlay (SWSTVO)

The SWTVO shall be defined as that area bounded on the north by SC Hwy 501, on the east by the Intracoastal Waterway, on the south by Horry-Georgetown County Line, and the west by the Waccamaw River.

Northern Waccamaw Strand Temporary Vending Overlay (NWTVO)

The NWTVO shall be defined as that area bounded on the south by SC Hwy 501, on the east by the Waccamaw River, on the south by North/South Carolina Line, and the west by the Intracoastal Waterway.

Western Strand Temporary Vending Overlay (WSTVO)

The WSTVO shall be defined as that area of Horry County West of the Waccamaw River to the Marion County Line and North by the North/South Carolina State line and South by the Horry-Georgetown county line.